



MISSISSIPPI STATE DEPARTMENT OF HEALTH

**Trauma Registry Users' Group Meeting Minutes  
October 31, 2012**

The Trauma Registry Users' Group meeting was held at the Mississippi Hospital Association (MHA) starting at 10:00 am.

Meeting Attendees:

Elaine Coleman	Linda Horne	Robin Montalbano
Amie Cowart	Bobbie Knight	Monica Murphy
Betty Cox	Heather Kyle	Delilah Porter
Dean Evans	Mindy Lafayette	Courtney Stevens
Daphene Fitchpatrick	Sandra Mathis	Memree White
Melinda Gilliland	Faye McCall	Lisa N. Wilson (USA)
Aleta Guthrie	Carrie McFarland	Teresa Windham
Amy Holmes	Christy McGregor	
Heather Holmes	Jimmy McManus	

- I. Welcome  
Carrie McFarland, *State Trauma Registrar* at the MS State Department of Health welcomed everyone and expressed thanks for all attending the meeting.
- II. Introductions
  - A. Everyone introduced themselves.
  - B. Handouts

Agenda	Inclusion Criteria
Trauma System Regulation Changes	Submission Dates
Trauma Center Designations	List of Fields to Check
Consolidated Activation Criteria	QA Monthly Reports
Appendix C TCTF Distribution	QA Response Form
NTDB	Quick Reference Cards
CV4/RW Training Registration Form	Web Resource List
Contact Lists	
- III. Trauma System Registry, Programmatic & NTDB Updates  
Carrie McFarland
  - A. Board of Health meets today and will vote on the new changes and destination guidelines. If passed the new guidelines will be effective December 2, 2012.
  - B. Educational visits and inspection dates were given.

- C. DI will be hosting the application for us. Will take about 6-8 weeks to complete the process. Once CP1 is procured and P.O. is issued.
- D. Reiterated to users to set default in registry to AIS 2005 and TBI/SCI Only to N.
- E. Modify registry so activation criteria matches triage rationale in registry.
- F. Prehospital Scene Transport Triage Rationale – We want to line up with the NTDB.
- G. Trauma Notification called in by EMS should be the notification for activation.
- H. Anytime you need to enter something not on a pick list, enter it in State Narrative. If you select Other, enter the name.
- I. MEMSIS interface concern - how will EMS run form from field to first/transferring facility be received at receiving hospital.
- J. The Trauma Query System is up and running and everyone is encouraged to go to the website and try it out at <http://mstahrs.msdh.state.ms.gov/trauma>.
- K. NTDB next data submission is coming up soon.
  - Run your NTDS Validator on each record in the registry.
  - Go online and print off NTDB Data Dictionary.
  - NTDB added the height/weight and BMI (body mass Index) in the new data dictionary.
- L. Coastal Region 2<sup>nd</sup> Annual Injury Prevention Fair at George Regional will be held on November 10<sup>th</sup> from 10 a.m. – 4 p.m.

IV. Trauma Registry Subcommittee Update

- A. Heather Kyle introduced herself as the new chairperson for the Trauma Registry Subcommittee.
- B. Objective of committee is to meet the users' needs, quality data, injury prevention and research.
- C. Mississippi is a model program, on target with NTDB data set on a national level.
- D. Invitation to attend the meetings and share ideas.
- E. Training opportunities available and importance of attendance.
- F. Appreciation for all of the efforts.

V. DI Conference Update

- A. Amy Holmes and Teresa Windham discussed the ICD10 preconference class.

VI. QA Process/Data Validation

- A. Elaine Coleman reviewed QA reports (Missing, Questionable, ISS and Data Submission) with users.
- B. Reiterated how important it is to send the responses.

VII. Registry Issues

- A. TBI/SCI only field should be defaulted to No, meaning that the record falls within the code range and meets one of the other seven criteria.
- B. Set System defaults – Go to set up, Data Entry Default and set your designated defaults. If 80%-100% of the time the field is a certain value, suggestion is to set a default.
- C. County of Injury should be entered. It is a must for injury prevention.
- D. Outcome- When "Other hospital" is selected enter name of hospital in State Narrative.

- IX. Coding Webinar “Introduction to ICD10”
  - A. The Coding System
  - B. Documentation
  - C. Chart Analysis
  - D. Overview
  
- X. Next Meeting  
The next meeting will be January 22, 2013. With no further business, the meeting was adjourned at 2:10 pm.