



MISSISSIPPI STATE DEPARTMENT OF HEALTH

TRAUMA REGISTRY SUBCOMMITTEE

Minutes

October 18, 2016

12:00 – 3:00 p.m.

MSDH – Airport Warehouse

Attendees:

Dianne Furtick	Aletha Gunthrie	Amber Kyle	Bobbie Knight
Stephanie Langston	Monica McCullum (PH)	Jimmy McManus	Cherri Rickels
Gerald Nottenkamper	Geri Rowe	Gloria Smalley	Courtney Stephens
Kathryn Stewart (PH)	Janet Terrell	Brandye Vance	Stacey Westberry
MSDH – Dan Burgess	Wayne Vaughn	David Hall	Funmi Franklin

OLD BUSINESS & STANDING AGENDA ITEMS

- **Call to Order**
 - Meeting called to order at 12:00 PM by Jimmy McManus, chairperson.
- **Review & Acceptance of Minutes from Previous Meeting**
 - The minutes from the last meeting were reviewed. Cherri Rickels was not counted on the last minutes, but was present. Minutes and approved with note. Motion carried.
- **Department Updates**
 - Dan Burgess, Trauma Manager/Nurse
 - David Hall, Bureau Director
 - Funmi Franklin, back end of trauma issues
 - Teletha Johnson, front end with User issues, concerns.
 - Valencia Hazelton, MTAC/Stroke/Stemi/Burn
 - New nurse for North to be hired soon
- **Trauma Registry Software Vendor-RFP Process**
 - Hall stated that the RFP process would be well thought out and encouraged input from the group.
 - Still under DI Collector; Contract still in the process of approval. DI committed to maintaining software until office document is done.
 - MEMSIS and DI still in talks
 - Amber Kyle expressed concerns for the lag time and having to do double entry of data. As MTAC member, very disappointed in the bridge with trauma and EMS. (Alisa Williams emailed that neither she nor her staff could be present at today’s meeting.)
 - RFP Process Update – Wayne Vaughn
 - MSDH working with ITS to extend DI contract for one full year. Hoping to resolve by the end of the fiscal year (June 2017). ITS asked by Mr. Vaughn to keep everything as is – just extended- upgrades, training, etc..
 - Gerald ask how important is the bridge. Gloria asked what will a bridge give us? Amber states that’s why there was going to be an EMS member present. David states he will reach out to Alisa
 - Group states the bridge would help with data entry, but that is not preventing them from doing job. Amber states there is not a Funmi or Teletha in the department of EMS and the data that would dump from EMS. They perform the QA of the data. Amber states we need the EMS data to monitor the clinical effectiveness, over and under triage.

-
- Mr. Vaughn asked the group "What do we want the program to do?" We can find a vendor that will get close to it. Gloria asked are we in a holding pattern with DI. Wayne states we requested no changes just extend for a year and by the time the year ended we would have RFP complete and ready to make decision. Jimmy asked how far this committee is from asking for specifications. Wayne states would be good to have that information now. Amber states how do we get to the point of asking for what we want. Jimmy states we know what data fields we want and will get a task group together to ask for other (tricode, TQIP, report writer, etc) states will discuss and put on paper. Group states would like to have a different PI system than in the registry module so it doesn't affect the close date.
 - Gerald states he will go back to his region and ask for feedback, Amber states information would need to be vetted prior to going to the BACS for the needs and then a final version to the BACS. Date set to have information to Wayne by Jan 1st.
 - Regions will collect feedback regarding functions of the system. RA will send to Dan Burgess to compile a list by November 8. Dept will arrange conference call on November 15 at 10:00 a.m. to discuss. Physical meeting, if needed, Monday, November 28.
 - Will burn remain in the trauma registry. Wayne states no preconceptions we need to provide our full request. Wayne states his only is to make sure trauma and EMS will talk.
 - After the meetings and the calls Dan will compile all the information received.
- **List-Serv**
 - Wayne will get an update and follow up with Jimmy McManus via email. How many individuals are we looking at and how many messages per week. Monica states the google group has a lot of traffic can be 10-100 emails a day.

NEW BUSINESS

- **Committee Updates**

- State Trauma PI Committee – Gerald Nottenkamper
 - Next meeting January/February 2017- have not met last 2 meetings. Amber states Indicator list needs to be done and the plan is complete.
- Rules & Regulations Sub-Committee
 - Level I, II, IV, and Burn ready to go to MTAC. Adm chapter, PI and Pediatric need review.
 - A lot of discussion about diversion and in Nov the question will go to MHA about hospital to hospital diversion by Doug.
- MTAC & EMS Advisory Committees
 - Requesting final activation forms.

- **Trauma Registry Training**

- Regulations: Rule 1.4.3
 - Initial 16 hours of training within 6 months of hire and then 8 hours training annually. Gerald states doesn't specific that it has to be state sponsored. Jimmy states if he has a new registrar he meets with them 1:1 and he doesn't know how the other regional directors meet with new registrars.
 - Doesn't specify that it has to be provided by the State
 - David states looking at dates in Jan/Feb for training from DI.

- **MEMSIS Data**

- What is available in 3.0 update?
 - DI had the wrong data and had to start over.

- Jimmy states need EMS & BACS to work together to review data sets to validate the data. Wayne states that is what EMS is doing now is working to validate the data fields.

- **DI Data Dictionary**

- Confusing. Definitions need to be reviewed.
- Consider: MEMSIS definitions and data dictionary should match.
- Jimmy M. requests meeting with David H. and Dan B. to discuss further. – David states Jimmy can schedule a time to meet with both.

- **Reporting**

-
-
- Reporting- Annual Trauma System.
 - Group suggested that we look at other states system trauma annual reports. Once annual and quarterly reports are determined, policy will be implemented. Jimmy states reports are very specific in how the report is generated and we should all be running the same. Gloria states they have reported to their legislators every year and they do not wait on the state to report. Wayne states he feels with the addition of the new nurse in the north and with Dan we are better prepared to provide this information. States when the groups ask for specific measures/data points we will be better prepared to provide. Ms. Kyle wanted it noted that one hospital's data should not be pulled to show their data.
 - **CY 2017 Meeting Schedule**
 - All meetings scheduled for 12-3 p.m. to be held at MSDH Airport Warehouse. Dates are as follows:
 - January 17; April 11; July 11; and, October 17
 - **Upcoming Meetings**
 - Registry User Group
 - Looking at January 2017. Notifications will come soon. Amber states she has suggested topics for user group. Funmi asked that Amber forward the topic suggestions to Trauma Support.
 - **Other business**
 - With new NTDB data dictionary retired and new information – Amber how do we get the information out to everyone and then hold them accountable
 - This goes into effect Jan 1- Amber states she has presentation ready
 - Wayne states wouldn't this account for annual training, this should justify for annual training.
 - Timeframe to close records in the registry.
 - ACS says TR should be concurrent and 80% of the cases should be entered within 60 days. Is data pulled from admission date or discharge?

Next Meeting: January 17, 2017 – Adjournment