



MISSISSIPPI STATE DEPARTMENT OF HEALTH

Trauma Registry Subcommittee

MEMBERS PRESENT: Gerald Nottenkamper, Janet Terrell, Brandye Vance, Bobbie Knight, Gloria Smalley, Donna Grisham, Cherri Rickels, Jimmy McManus, Amber Kyle, Diane Furtick, Monica McCullum, Stacey Westberry, Aletta Guthrie, Marjolyn Brock, Stephanie Langston, Norm Miller, PHONE: Brady Simpson, Cassie Bergman MSDH Staff: Teletha Johnson, David Hall, Teresa Windham				
FACILITATOR: Jimmy McManus CALL TO ORDER: TIME: 10:03 AM/PM DATE: 4/19/2018 PLACE: Osborne Auditorium				
MINUTES OF PREVIOUS MEETING: Minutes: <input type="checkbox"/> Approved <input type="checkbox"/> Not Approved <input type="checkbox"/> Distributed by E-mail				
TOPIC	MAIN POINTS OF DISCUSSION/CONCLUSIONS	RECOMMENDATIONS/ACTION	RESPONSIBLE PARTY	F/U Date
Welcome				
Review of meetings minutes	Add title of meeting to top of meeting minutes	Motion – Amber 2 nd - Donna		
OLD BUSINESS & STANDING AGENA ITEMS				
Department Updates	David gave update on transition to new web registry, regarding report writer and questions presented by users. Gerald states 9.5.3 speaks to report writer is that interrupted as state level only. David states continues to seek clarification, that was not the intent of the RFP.		David	Next meeting
Trauma Registry Software RFP Update	Jimmy states has reviewed the RFP and verified that everything that was on the list that Trauma Registry Subcommittee submitted was in the RFP and then additional items was also requested. Reminded group that when we went live with DI was not the perfect solution and it has evolved over the years. Gloria ask if the regions begin using the registry will the region directors have access to the data, but concern is that they will not have access to the regions information. Discussion of how the rollout is occurring with DI registry and report runner. Norm asked is there an option for hospitals to choose which system to use local version vs. web-based solution. David states would like a recommendation for the facilities to begin using the web-based product. For the higher level facilities that will be required to run reports on hospital criteria they may want to use the local versions.	Group to send questions and comments to Trauma Support so the list can continue to be compiled. <ul style="list-style-type: none"> When will the updates (to match web registry) to the PC install be provided to facilities that stay with local version. 	Group	Next meeting
	Follow up questions to DI:	<ul style="list-style-type: none"> How long to update the picklist or data fields in the web- based registry. No calculation of ICU days and vent days. 	David	Next meeting
	Are there any admin functions that would prohibit the Level IV			



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	facilities from using the web based registry? Teletha reminded group if you send her the list she is contacting each person individually to make sure they have what they need for the registry.			
	Will level IVs need reports prior to July? Discussion to have a small task group to develop reports in the web registry. Gerald states the Level IVs would not generally receive “transfers in” so this section may not be collected. Gloria states would not want Level I-III because they are not able to run reports on all the data. Amber states UMMC is validating the new registry. Gloria states would not recommend using new web based registry because the regions would not have access to run reports on data. Stephanie (Level IV rep) states did not see a change it was actually easier to use the web based registry.	Amber states UMMC will enter data into the web based registry to validate David states when work plan is complete the product is paid the other centers will not have a chance to provide any feedback. Gloria made motion not to use the web-based registry for Level IVs 2 nd Stacey Group was indecisive on recommendation Gerald would like to amend the motion if the product has the report function by May 1 st ; Gloria 2 nd the motion.	Amber/ Teletha	Next meeting
Trauma Registry Data Dictionary	Work group established to review and complete data dictionary	Gloria Amber Stacey Janet Teletha Brandye	Teresa to send invite to group Group – complete data dictionary	Calendar invite sent for 4-24-2018
NEW BUSINESS				
Committee Updates	<ul style="list-style-type: none"> • State Trauma PI Committee- PI plan will be coming out within next week • Rules & Regulation Sub-Committee Chapter 2 was approved to go to MTAC for review • MTAC & EMS Advisory Committees CEC wants to collect data to look at Bravo criteria • Burn Committee- no new updates 		Gerald Amber David Stacey	ongoing
Data Submission Deadline	Jimmy ask if anyone opposed to going back to 30 + 6 days. David states was discussion at PI committee		Table	Table
Data Fields for State Trauma PI Indicators	To be completed when group meets to create standard reports.	Teresa to set up meeting with Diane F. to create standard reports.	Report group	Next meeting
Registry Flowchart	Amber ask group for flow of how patients are entered into the registry Dianne gave flow of how their data is entered into the registry. Gerald gave overview of how their data is entered into registry.			Closed



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	<p>Stacey states she closes record prior to entering financials because it takes too long to receive financials. Monica gave brief overview of how their data is entered into registry, nurses abstract data and registrar enters the data.</p>			
<p>Other Business</p>	<p>Amber asks for clarification of superficial injuries are they still excluded from being entered into the registry. So for geriatric patients the patient would be excluded and not entered into the registry. Group agrees these patients should be excluded.</p>	<p>Amber made motion – exclude superficial injuries only as defined as ICD10-CM</p> <ul style="list-style-type: none"> • S00 (superficial injuries of the head) • S10 (Superficial injuries of the neck) • S20 (Superficial injuries of the thorax) • S30 (Superficial injuries of the abdomen, pelvis, lower back and external genitals) • S40 (Superficial injuries of the shoulder and upper arm) • S50 (superficial injuries of elbow and forearm) • S60 (Superficial injuries of wrist, hand and fingers) • S70 (Superficial injuries of hip and thigh) • S80 (Superficial injuries of knee and lower leg) • S90 (Superficial injuries of ankle, foot and toes) <p>2nd Gerald</p>	<p>Follow up to CEC and information to be sent to all users.</p>	<p>Next meeting</p>
<p>ADJOURNMENT: 14:10 AM/PM Next Meeting: , 2018 12pm-2pm Airport Warehouse MINUTES RECORDED BY: Teresa Windham</p>				